

# Consignment Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail \_\_\_\_\_ ABN: \_\_\_\_\_

## 1. GENERAL CONDITIONS APPLICABLE TO ALL ART

- Artists must be financial members of RQAS Gold Coast.
- Art must be the original work of the member entering the work for exhibition or competition.
- **Artworks must not breach any copyright or liable laws.** The Society will remove any artworks in breach of these laws.
- RQAS retain 20% commission on all sales.
- The Artist agrees that images of their artwork may be used by the Gallery for advertising or promotional purposes.
- All possible care will be taken with all works. **RQAS accept no responsibility for loss, damage or theft. Artists may arrange their own insurance.**

## 2. MONTHLY EXHIBITION

- Artworks must be ready for hanging & have artists name, title, the medium, theme or non-theme & price on the back.
- Standard consignment fees are currently \$10 for one painting, \$15 for two.
- Artists must assign for Roster Duty during the exhibition, otherwise \$40 is to be paid 'in lieu'.
- If artists do not attend for their assigned roster without arranging a substitute, their artwork will be removed from the exhibition.
- Exhibiting members must complete the "Roster Duty Induction Course" before being able to hang their work. **(A 1-hour course is held at 10:00am each changeover Saturday).**
- Minimum sale price is \$150, any paintings submitted for less will be sold at \$150.
- Artworks must remain with the exhibition for its duration unless sold.
- Artworks will be sold at the price nominated by the artist unless the artist is contacted and agrees to accept a reduced price
- If sold during the exhibition, the artist is entitled to bring in a replacement artwork of similar size.
- All diptychs & triptychs must be joined together as one piece for hanging.
- No Giclées **or prints of any kind** will be accepted.
- Artworks entered in the monthly exhibition cannot be re-entered for a 3-month period.
- Maximum size of artwork is 450cm total perimeter

## 3. CARDS

- Each card must have the Artists name, Card Title and distinguishing mark or number for easy identification.
- 5 Cards permitted at any time
- Entry and updating consignment sheets are the responsibility of the Artist.

## 4. SMALL ART

- Size no more than 25cmx25cm including the frame.
- Maximum selling price is \$100 (multiples of \$5)
- To be changed every 3 months
- Price to hang per painting is \$5 for 3 months

## 5. GIFT SHOP SPACE

- Price per space is \$15 for 3 months

## 6. SCULPTURE

- Price per plinth is \$15.00 for 3 months per plinth

I have read and understand the above information and agree to these conditions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## MONTHLY EXHIBITION FORM

<b>NAME:</b>					<b>Member No:</b>	
<b>Exhibition Month:</b>	<b>Title:</b>	<b>Medium:</b>	<b>Price:</b>	<b>Reduced Price by Artist:</b>	<b>Collected by:</b>	
Roster Date:	1.					
Fees Paid: \$	2.					
<b>Exhibition Month:</b>	<b>Title:</b>	<b>Medium:</b>	<b>Price:</b>	<b>Reduced Price by Artist:</b>	<b>Collected by:</b>	
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Fees Paid: \$	2.					
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PLEASE REMOVE AND REPLACE THIS FORM WHEN FULL